

NEWBOTTLE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE MEMORIAL HALL, CHARLTON ON MONDAY 19 JANUARY 2026 AT 7.30PM

PRESENT: Chairman, Councillor Michael Loggin; Councillors Linda Baker, Jordan Bolton, Kevin Ridge and Matthew Walsh.
Councillor Wayne Rule was not present.

In the absence of the Chairman, Councillor Matthew Walsh chaired the meeting.

ALSO IN ATTENDANCE: Theresa Goss, Clerk and Responsible Financial Officer and one member of the public.

51/25 Apologies – There were no apologies.

52/25 Declaration of Interests – There were no declarations of interest.

53/25 Minutes - The minutes of the meeting held on 17 November 2025 were taken as read, duly adopted and signed by the Chairman.

There were no matters arising.

Resolved that the minutes of the meeting held on 17 November 2025 be approved and signed by the Chairman.

54/25 Chairman's Announcements – The Chairman did not have any announcements.

55/25 Open Forum – A resident addressed the Parish Council regarding an accident which had recently occurred on Green Lane. The accident had occurred in the 30mph limit and the resident asked whether the Parish Council would support a 20mph speed limit and/or traffic calming measures.

The Chairman reported that the Parish Council had contacted West Northants Council (WNC) on a number of occasions regarding these matters, but a 20mph speed limit would not be supported by WNC and there was also very limited funding available for traffic calming measures.

Following a discussion, the Parish Council agreed to investigate the cost of a VAS for Green Lane and this would be considered at the next meeting. It was noted that permission would need to be sought from WNC for the positioning of a pole, if the VAS was located in the highway. **Action TG**

56/25 Reports from Unitary Authority Councillors – The Unitary Authority Councillors were not present and did not submit a report prior to the meeting.

(The Chairman arrived during this item)

57/25 Village Matters

- i) Playing Field and Pavilion – Councillor Matt Walsh updated the Parish Council on the meeting of the Playing Fields Association (PFA) held on 15 January 2026.

Resolved that:

- 1) the report be noted;
- 2) a new dog waste bin be purchased and located on the playing field and Councillor Matthew Walsh to take delivery and install the bin; **and**
- 3) a meeting be arranged with Brackley Athletic Football Club, PFA, Parish Council and Middleton Cheney Football Club with regard to Middleton Cheney Football Club hiring the 11v11 pitch at the playing field on a Saturday afternoon, for the 2026/2027 season.

Action TG

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- ii) Myers Close Play Area – Councillor Jordan Bolton reported that work was continuing on sourcing funds for the proposed new play equipment.

Resolved that the report be noted.

58/25 Parish Council Matters

- i) Co-option – There had not been any applications for co-option onto the Parish Council. There was currently one vacancy.

Resolved that the vacancy continue to be advertised. **Action TG**

- ii) IT Policy – The Parish Council considered a new IT Policy.

Resolved that the IT policy be approved. **Action TG**

- iii) Parish Council Web Site – The Clerk reported to the Parish Council, the work which had been undertaken to update the Parish Council web site, so it met the new accessibility standards.

Resolved that the report be noted and the expenditure of £120 be approved.

59/25 Planning

- i) **Resolved** that, it be noted that, since the last meeting, the Parish Council had considered the following planning application and works to trees, which had been submitted to West Northamptonshire Unity Authority:
2025/5002/FULL
Newbottle and Charlton Primary School, Green Lane, Charlton
Erection of new boundary fencing to secure the school playground and playing field and the planting of new shrubs as a screen
No objections

2025/4627/FULL
Jetty Cottage, Main Street, Charlton
Replacement of windows and external doors to Residence 7
No objections

2025/5176/TCA
1 The Walnuts, Main Street, Charlton
Walnut (T1) - Crown reduction along the west boundary by approximately 2 metres in height, reducing the sides to suit. Crown lifting to create
Approximately 4 metres above the drive and highway and removal of any deadwood within the crown
No objections
- ii) **Resolved** that, it be noted that, since the last meeting, the following planning applications had been determined by West Northants Unity Authority Planning Committee/Planning Officers:
2025/3754/FULL
Newbottle Farm Green Lane, Kings Sutton
Erection of a slurry store on established pig farm
Approved
- iii) **Resolved** that the Parish Council supports application 2025/5260/LBC because the Rose and Crown is an integral and important part of the community and there should be no barriers in place which prohibit public houses from thriving in villages. The Parish Council has also noted that there are photographs showing the pub with a much higher chimney in the past, than at present and it is felt that the chimney would not look out of character in an area of mixed building styles.

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2025/5260/LBC

Rose & Crown, Main Street, Charlton

Extend central ridge line chimney in matching materials to 1.8 m inclusive of a 600mm chimney pot above the thatched roof line

60/25 Finance

- i) Financial Matters – Prior to the meeting, a number of financial documents had been circulated to the Parish Council.

Resolved that:

- 1) the accounts for payment be approved, as detailed in appendix 1 to the minutes;
- 2) the receipts since the last meeting, the uncashed payments & uncashed receipts and the bank reconciliation, as at 19 January 2026 for the bank accounts at Unity Trust Bank be noted; and
- 3) it be noted that Councillor Matthew Walsh, as Councillor for monitoring the Parish Council's internal controls, will sign the uncashed payments list, the uncashed receipts list, the bank reconciliation as at 31 December 2025 and the Unity Trust bank statements for December 2025.

- ii) Budget Monitoring 2025/2026 – The Parish Council considered the budget monitoring report for 2025/2026.

Resolved that the report be noted.

- iii) Internal Audit 2025/2026 – The Parish Council considered the interim internal audit report for 2025/2026

Resolved that the report and recommendations be noted.

61/25 Correspondence – There was no further correspondence.

62/25 Exclusion of the Public and Press

Resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the minutes numbered 63/25 & 64/25 on the grounds that it could involve the likely disclosure of private and confidential information which was not in the public domain.

63/25 Jetty Footpath and Wall Repairs – The Parish Council considered quotes for the repairs to the wall along the Jetty Footpath and accepted the quote from Graham Kite.

It was emphasised that this support by the Parish Council was a one-off arrangement and it did not set a precedent or a commitment to completing further works to the wall should other areas collapse, or to complete works to other walls in the village where ownership could not be established. It was a short-term, one-off arrangement to enable the footpath to be opened again for the community.

Resolved that the quote from Graham Kite be accepted, but work should not commence until confirmation has been received from Sam Simons at West Northants Council that the footpath will be re-opened once the repair work is complete. **Action ML/TG**

64/25 Grass Cutting Contract – The Parish Council considered a quote for the grass cutting contract for 2026/2027.

Resolved that grass cutting contract for 2026/2027 be awarded to Mick Dempsey. **Action TG**

65/25 Meeting Dates - The Parish Council noted the following meeting dates, all commencing at 7.30pm at the Memorial Hall, Charlton.

- 16 March 2026
- 20 April 2026 (Annual Parish Meeting)
- 18 May 2026

